

ERDC 10-01-2015

House Bill 2015 and Federal Re-Authorization

Effective October 1, 2015

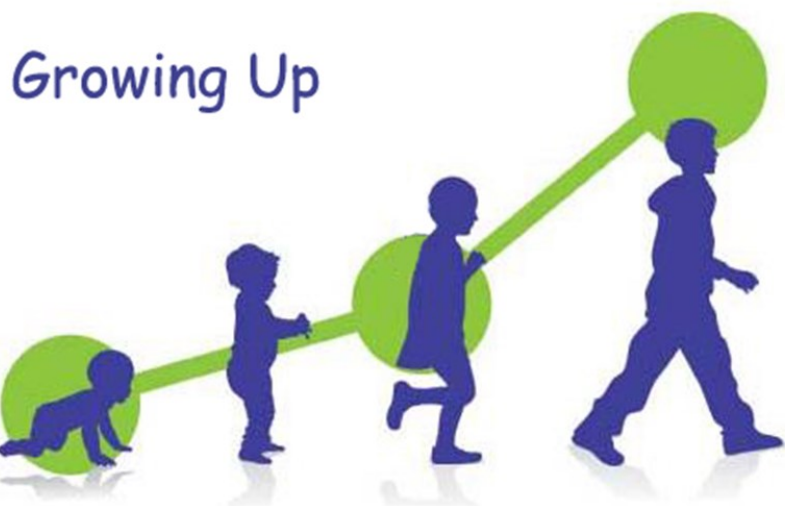
12 month eligibility

ERDC cases with a date of request (DOR) on or after 10-01-15 will be certified for 12 months. During the 12 month certification period the case cannot be closed due to short term changes in employment such as medical leave, seasonal work, breaks in work schedule (school summer/winter break). Taking action on job changes during certification are limited. We can increase authorized child care hours during certification and we can decrease income during the certification period. We cannot decrease child care work hours or increase during the certification.

Tips for processing an ERDC application

Every time you determine eligibility for an ERDC case, request:

1. Verification of income from last 30 days from DOR
2. Verification of hours per week and work schedule
3. Confirm the child care need to maintain employment
4. Verification of non-citizen status of child who will be on subsidy



A child remaining with the same provider is beneficial to their development

Studies show that staying with the same provider over a long period of time has been proven to be beneficial to child development and family stability.

New Codes

- N/R BAS
- N/R AWS - Authorized Work Search
- N/R AML - Authorized Medical Leave
- N/R AMT - Authorized Military Transition
- C/D STU - Students
- C/D HLL - Homeless

Prog	Br	Case	SCD	WCMI	Case	Stat
M5	2402	NV7255	7			
	Incm	NEW		Req Date	10-01-15	
Eff Date	10-01-15	#	Hse	02	#	OHP 00
Reas		Ntce		Prnt		943
CC Wrk Hrs	172		#	ERDC	02	
Act Prov	N TANF	Sit	End			Pre
APR	09/30/2016			Prem Stat:		

ERDC case on UCMS

ERDC Eligibility

After verification is received and reviewed, determine if the customer meets ERDC eligibility. If the customer is not eligible, provide a denial notice. If the customer is eligible, workers need to do the following:

- Certify the case for 12 months and code BAS as a C/D and N/R with effective date
- Code the verified authorized child care hours
- Code the # ERDC based on the filing/benefit group
- Inform the customer of their reporting requirements
- Provide the customer with an ERDC change report DHS 862

Child Care Resource and Referral

Provides parent consultations and child care referrals. Technical assistance and training for child care professionals. Trainings for providers to receive higher rate of pay from DHS.

Inclusive Child Care Program

Advocating for and supporting access to child care and inclusive child care opportunities for families of children and youth with disabilities, emotional/behavioral disorders and special health care needs.

Quality Child Care

A safe place for a child where they feel safe and trust the person caring for them who will interact with them in a way that helps them grow and learn.

In a high quality child care environment, child care providers respond positively to differences in children's abilities, interests, and experiences.

Child Care Resource and Referral

<http://oregonccrr.com>

Inclusive Child Care Program

Email: contact.iccp@state.or.us

Phone: 1-866-837-0250

www.oregoninclusivecc.org

Electronic Connection

Workers send an email to the Direct Pay Unit including an electronic connection for a child care provider that is actively listed and with a final clearance date and H&S date.

Example of a provider who is listed and approved to be paid for child care as of 08/07/2014

DPPM ENF00015		NON - MEDICAL PROVIDER		TRANS TYPE:	
PROV NMBR: ENF00015 SSN: 123-41-5678		BUS IRS ID:		OBSOLETE: N	
PROV NAME: SMITH, JANE		STATUS: LANG: EN		PROV TYPE: DC	
TAX NAME :		TAX ID VER: N		PLUS CONTRACT: N	
PROV STR : 1234 DIRECT PAY UNIT		GARN: N		ACT PROV: N	
CITY: SALEM STATE: OR ZIP: 97301		NXT NTCE:		TYPE JOBS:	
TELE : (503) 555-1234 EXT#:		TAX EXEMPT: N		PDC: N	
TYPE FAC: FAM		LIST DATE: 08/07/2014		LIST STATUS: A	
CONT LAST:		1ST:		MI:	
DUP ID NMBRS:		VAL ID:		FINAL CLR: 08/07/2014	
MAIL STR :		REC CRTE :		08/05/2014	
MAIL CITY:		LAST CHG :		08/07/2014	
MAIL ST :		LAST OPER ID:		HW09529	
MAIL ZIP:		LAST CLM ACT:			
TRAINING INFO					
TYPE	FLAG	EFF DATE	NOTICE		
ORN	Y	09/02/2014			
H&S	Y	07/20/2014			
NOTE: >>					
MESSAGE:					
F1=HELP		F3=EXIT		F12=RETURN	
F16=DPPL		F17=NARR		F13=DPCS	
				F14=DPPL	
				F21=DPCM	
				F22=DPCD/WAGR	
				F23=DPCR	
				F24=DPCE	

Fields to look at to see if a provider is approved to provide care

1. Final clearance date – Background Check Completed
2. Required Health & Safety Training – Training completed before the Final Clearance Date
3. List Status – A

When in doubt call your friend – DPU!

Is the child care provider listed with the Direct Pay Unit?

Ask the customer who their child care provider is. Using either the provider's last name & first name, telephone number (without area code), or provider number you can verify if the provider is already listed with the Direct Pay Unit through DPPL on DHR. If the provider's name appears on DPPL, go to DPPM (F17, shift +F5). Then verify the following:

- List status is Active
- Final Clearance has current date
- H&S (Health & Safety training) is completed before final clearance date

If the provider is not active or not listed, provide the customer with a Provider Listing form, DHS 7494. Fill out the top portion of the form completely and inform the customer that they need to give the listing form to their provider with the following instructions:

- The provider must take the H&S online course
- The provider must fill out the listing form completely and mail it to DPU

Student Child Care Hours

Customer eligible for ERDC can also request child care for student hours. To qualify they must:

- Be enrolled at higher education
- Taking coursework to support work
- Provide verification of registration and current class schedule

Solely Self-employed Customers

Customers who are solely self-employed are eligible to apply for ERDC. Compare the customer's gross income without applying deductions and their filing group to the ERDC 185% FPL income chart.

Ongoing income limit above 185% FPL

Ongoing ERDC Income Limit during certification and at recertification	
Family size	Monthly gross income
2	\$3,994
3	\$4,362
4	\$5,089
5	\$5,919
6	\$6,785
7	\$7,652
8	\$8,519

Contact ERDC Policy

Email us if you have questions about policy or need assistance in determining eligibility

Outlook Email: childcare.policy@dhsosha.state.or.us

ERDC Policy Analysts:

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Visit ERDC Staff tools on the web at www.dhs.state.or.us/csf/ss/erdc